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| Please print out 3 copies:1 copy for the doctoral candidate1 copy for the supervisor1 copy for the faculty | **Supervision agreement[[1]](#footnote-1)** |

between the doctoral candidate and the supervisor of a doctoral thesis at the

* Faculty of Natural and Materials Science.
* Faculty of Energy and Economic Sciences.
* Faculty of Mathematics/Computer Science and Mechanical Engineering.

The supervision agreement ensures the transparency of the mutual agreements between the doctoral candidate and the supervisor, aiming at the successful completion of the doctorate.

**For the doctoral thesis**

(topic of the dissertation; preliminary if applicable):

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*(Doctoral candidate)*

Ms/Mr (first name, surname)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(street, number)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(postal code, place of residence)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(e-mail)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(telephone)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

and

*(Supervisor)*

Ms/Mr (title, first name, surname)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Institute for\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

agree on a supervisory relationship in accordance with § 6 of the Joint Doctoral Regulations of the Faculty of Natural and Materials Science, the Faculty of Energy and Economic Sciences and the Faculty of Mathematics/Computer Science and Mechanical Engineering at Clausthal University of Technology, dated 15 November 2016.

The supervisor supervises the doctoral candidate from a professional point of view.

**The doctoral candidate**

- regularly reports to the supervisor on the status of the doctoral thesis and agrees to discuss on the
 next steps. For this purpose, the submission of interim reports and timetables may be agreed.

- follows the principles of good scientific practice at Clausthal University of Technology.

- agrees on the verification of the dissertation by means of electronic data processing programmes
 according to the compliance with generally applicable scientific standards.

**The supervisor**

- promotes the quality of the doctoral thesis through regular professional advice. He or she receives
 regular reports on the progress of the doctoral thesis.

- reads and discusses submitted texts in the professional context of the doctoral thesis in a timely
 manner.

- supports the academic independence of the doctoral candidate.

- ensures the compliance of the doctoral thesis with the principles of good scientific practice at
 Clausthal University of Technology.

- enables the doctoral candidate to participate in further education to acquire key academic
 qualifications, provided that official duties of the doctoral candidate do not conflict with this.

- discusses the draft of the doctoral thesis promptly in order to enable the doctoral procedure to be
 opened quickly.

In the event of serious conflicts during the doctoral project, those involved can contact the Dean and the Doctoral Candidate Representation.

An amendment or cancellation of the supervision agreement or a change of supervisor is only possible in accordance with the applicable doctoral degree regulations. The supervision agreement comes into force after signing, but at the earliest upon acceptance into the faculty as a doctoral candidate. It is valid until the completion of the doctorate, at the latest until the end of acceptance as a doctoral candidate.

The confirmation of supervision is independent of the financing and type of financing of the doctoral thesis or the financing of research projects.

If the doctoral project is discontinued, the responsible faculty should be informed of this circumstance, with the reasons stated.

In the event of any inconsistencies between this supervision agreement and the Joint Doctoral Regulations of the Faculty of Natural and Materials Science, the Faculty of Energy and Economic Sciences and the Faculty of Mathematics/ Computer Science and Mechanical Engineering of Clausthal University of Technology, dated 15 November 2016, the latter shall take precedence over this agreement.

Clausthal-Zellerfeld, Clausthal-Zellerfeld,

Doctoral candidate Supervisor

1. This document is only the translation of the German original (Betreuungsvereinbarung). Only the German version is legally binding. [↑](#footnote-ref-1)